High School Paraprofessional

The Grapeland Independent School District is accepting applications for a **High School Paraprofessional**, preferably with experience.  **Reports To: Campus Principal**
**Grade: High school grade levels**

**Minimum Qualifications/Job Requirements:
Education:**

* High School diploma or equivalent in required.

**Other:**

* Must pass Highly Qualified if less than 48 hours of approved college
* Ability to work cooperatively and collaboratively with others
* Demonstrate self-discipline and initiative
* Follow federal, state and district guidelines.

**Essential Job Functions:**

1. Participates in daily and long-range lesson and classroom activity planning.
2. Conducts learning exercises with small groups of children.
3. Guides children in working and playing harmoniously with other children.
4. Alerts the teacher to special needs of individual children.
5. Provides escort and assistance to children as necessary.
6. Listens to the students in recitation, reading, and other curriculum tasks, guiding and helping them but not teaching them.
7. Helps maintain individual records for each child.
8. Fosters good eating habits and table manners in children.
9. Assists teacher in maintaining neat work and study areas.
10. Assists with the supervision of children during regular play periods.
11. Collects and displays suitable material for educational displays.
12. Under the supervision of the teacher, works with small groups of students to reinforce material initially introduced by the teacher.
13. Accompanies the student when trips to the office or school nurse are necessary.

Salary Range: Based on experience

Benefits: BCBS TRS-Active Care Health Insurance. $150/month paid by the district and $75/month paid by the State of Texas Applications may be found on the school website, [www.grapelandisd.net](http://www.grapelandisd.net), or may be picked up at the Superintendent’s office, 116 W. Myrtle, Grapeland, Texas, Mon-Fri., between 8:00 am and 4:00 pm. Completed applications may be returned in person at 116 Myrtle, emailed to kstreetman@grapelandisd.net or mailed to P.O. Box 249, Grapeland, TX 75844. No faxed applications please. Grapeland ISD is an equal opportunity employer.

Application Deadline: Until filled